



The Otis R Bowen Center for Human Services, Inc

P.O. Box 497
2621 E. Jefferson St.
Warsaw, IN 46581-0497
(574) 267-7169
www.bowencenter.org

Financial Assistance Policy – Plain Language Summary

Fee Assistance

The Bowen Center provides vital mental health and substance abuse services to our communities and offers financial assistance through our financial assistance policy for any patient unable to pay for emergency or medically necessary services.

Eligibility Requirements

Eligibility for fee assistance is based on several factors which includes income, # of dependents, and insurance status. We encourage all patients to discuss financial arrangements during their intake process. If services are still unaffordable for you, the Bowen Center may be able to offer additional charity assistance above and beyond our standard fee assistance provided.

In order to receive the maximum amount of fee assistance available to you, patients are required to complete an application and provide proof of income, along with being willing to apply for other available insurances such as Medicaid or the exchange.

How to Apply

Patients should complete a fee assistance/charity care application available on our website at www.bowencenter.org/client/fee-assistance or complete the application during your intake process at Bowen Center. Fully completed applications and all required documents should be submitted to:

Bowen Center
Attn: Accounts Receivable
PO Box 497
Warsaw, IN 46581-0497

Where to Receive Copies

Bowen Center's fee assistance policy and application are available on our website at www.bowencenter.org/client/fee-assistance. Copies of our policy and application are available at any of our local Outpatient or Inpatient offices free of charge. You may also request a copy of the policy and application by calling 574-267-7169 and asking for Accounts Receivable. Translations of the policy, application and this Plain Language Summary are also available in Spanish at all locations.

Our Commitment to You

Bowen Center will not charge our patients eligible for fee assistance more than the amounts that is generally received from Medicare.

Questions?

Please call us at 574-267-7169 and ask for Accounts Receivable or discuss with your local office.